



## **Licensing Sub-Committee**

MINUTES of the OPEN section of the Licensing Sub-Committee held on Wednesday 11 July 2012 at 10.00 am at Ground Floor Meeting Room G02C - 160 Tooley Street, London SE1 2QH

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**PRESENT:** Councillor Sunil Chopra (Chair)  
Councillor Michael Bukola  
Councillor the Right Revd Emmanuel Oyewole

**OTHERS PRESENT:** Elsbeth Baader, applicant  
Alexander Larcher, applicant  
David Grolimund, applicant

**OFFICER SUPPORT:** Debra Allday, legal officer  
Alan Blissett, environmental protection officer  
Samantha Coe, environmental protection officer  
Andrew Weir, constitutional officer

### **1. APOLOGIES**

There were no apologies for absence.

### **2. CONFIRMATION OF VOTING MEMBERS**

The three members present were confirmed as voting members.

### **3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT**

There were none.

### **4. DISCLOSURE OF INTERESTS AND DISPENSATIONS**

There were none.

### **5. CATHEDRAL SQUARE/MONTAGUE PLACE, LONDON SE1 3TQ**

The licensing officer presented his report. Members had questions for the licensing officer.

The principal environmental protection officer addressed the sub-committee. Members had questions for the environmental protection officer.

The applicant addressed the sub-committee. Members had questions for the applicant.

All parties were given five minutes to sum up.

The sub-committee went into closed session at 11.23am to consider the application.

The meeting resumed at 12.09pm.

**RESOLVED:**

The licensing sub-committee having considered the application by made by House of Switzerland for a time limited premises licence (start date 20 July 2012, finish date 12 August 2012) under the Licensing Act 2003 in respect of the premises known as Cathedral Square / Montague Place, London SE1 3TQ have granted the applications as follows:

<b>Licensable Activity</b>	<b>Days of the week</b>	<b>Hours of operation</b>
Films	Monday to Sunday	16:00 – 20:00
Wrestling	Saturday to Sunday	09:00 – 22:00
Live music	Tuesday to Sunday	12:00 – 22:00
Recorded music	Monday to Sunday	09:00 – 22:00
Performance of dance	Monday to Sunday	12:00 – 22:00
Anything similar	Monday to Sunday	10:00 – 22:00
Provision of facilities for making music	Monday to Sunday	09:00 – 22:00
Provision of facilities for dancing	Monday to Sunday	09:00 – 22:00
Provision of facilities for entertainment of a similar description	Monday to Sunday	09:00 – 22:00
Supply of alcohol	Monday to Sunday	11:00 – 23:00
Opening hours	Monday to Sunday	09:00 – 23:00

## Conditions

The following additional conditions as proposed by the council's health and safety team and agreed by the sub-committee shall also apply:

1. The stage, seating and other temporary structures shall be constructed and maintained so as to minimise any risk of structural failure or collapse. All demountable temporary structures should be designed and constructed in accordance with the guidance contained in the Institute of Structural Engineers publication 'Temporary Demountable Structures'. The structure shall be inspected by an independent competent person on completion and a certificate obtained to state that the structure has been inspected and is safe and fit for the purpose intended.
2. The electrical installation shall be mechanically and electrically safe and suitable for the intended use of the premises. The electrical installation must be inspected and tested by a competent person e.g. NICEIC registered contractor and a report detailing the inspection should be obtained. All defects noted in the report must be remedied by a competent person in accordance with the Electricity at Work regulations 1989 and to the standards laid down in the current edition of the IEE wiring regulations.
3. All portable electrical appliances must be maintained in a safe condition and suitable for their use. To ensure this they must be inspected and tested by a competent person and appropriate records obtained.
4. All gas appliances and installations to be used on the premises must be inspected and tested by a competent person who must be a Gas Safe registered engineer before use.
5. Contingency plans should be put in place in case of severe weather such as heavy rain, high winds etc. Regard must be had of the safety of temporary structures in adverse weather conditions and high winds.
6. All pedestrian traffic routes shall be free from any slip or trip hazards.
7. All suspended equipment, e.g. stage lighting/speakers should be examined by a competent person to ensure their structural integrity and a record of this inspection made. Adequate controls and fixtures should be in place to prevent the risk of suspended equipment falling.
8. The maximum number of persons shall be admitted to the following areas:
  - Cathedral Square and Montague Close - 1,479 persons
  - Cathedral square - 479 persons
  - Monague Close – 1,380 persons
  - The whole site, including businesses within the boundary - 6,000. It has also been agreed that once numbers to the site reach 5,500 then measure will be put in place to ease further entrance of visitors.

These numbers are based on spatial capacity and may need to be reduced as

necessary to ensure safe evacuation of the site. These numbers must not be exceeded to ensure all areas are not subjected to localised overcrowding.

9. A counter/clicker system will be used by security personnel located at both entrances at Montague Close and at Cathedral Square to ensure the maximum occupancy figure of both areas are not exceeded.
10. Potable drinking water must be provided to the venue and be made freely available to customers on request during opening hours.
11. That the premises will serve all beverages in polycarbonate or plastic containers. Under no circumstances is glass to be used. Adequate measures shall be put in place to ensure that no glass containers are brought onto the site, apart from residents wearing their accreditation badges and immediately leaving the site.
12. An adequate number of suitably trained and competent SIA security and stewards should be provided at key points, for the purposes of maintaining order and managing crowd activity. As a minimum this should be to the levels stated in the event management plan and additional staff brought in as necessary in accordance with your dynamic risk assessments or when circumstances demand it. The stewards shall not be less than 18 years of age and adequately instructed in their duties, briefed thoroughly before the performance starts and shall wear distinctive dress. They shall be controlled from a central point, equipped with suitable means of communication and be under the control of senior stewards. Whilst on duty they shall not be engaged in any other activities which would prevent them from carrying out these functions. All stewards shall exercise proper control over the audience and shall ensure no overcrowding in any part of the premises.
13. A minimum of two first aiders must be on site during event opening times. Additional first aiders should be made available if your risk assessment dictates it.
14. All exit routes shall be clearly indicated by appropriate 'EXIT/RUNNING MAN' signage at a level which can be clearly seen in a crowd and adequately illuminated.
15. Suitable notices shall be provided throughout the premises to indicate clearly the location of all available services and facilities such as toilets, refreshments, drinking water, first aid points etc.
16. An adequate number of toilets and hand washing facilities be provided in accordance with your assessment and guidance in the HSE 'Event Safety Guide'.
17. A competent safety officer/ co-ordinator shall be appointed who has the overall control and authority to stop the event if required for safety reasons.
18. Adequate measures must be put in place to the additional entry points at the staircase to London Bridge, Pizza Express, walkway entrance behind Southwark Cathedral and the entrance adjacent to Bridge House and a counter/clicker system will be used by security personnel and to ensure the maximum occupancy figure is not exceeded. Two security personnel will man each entry point and the searching policy will also be extended to cover these entry points.

19. All barriers must be of suitable strength and capable of withstanding anticipated crowd pressures
  20. Risk assessments must be carried out for different events/ activities such as the 'Schwingen' and the capacity of the affected areas be reduced as necessary and in compliance with the technical standards for places of entertainment.
- The following additional condition as agreed by the sub-committee shall also apply:
- That the clear signage (as referred to in paragraph 15 of the schedule of conditions) will be in multiple languages.

## **Reasons**

This was an application made by the House of Switzerland for the grant of a (time limited) premises licence under Section 17 of the Licensing Act 2003 in respect of premises known as Cathedral Square/Montague Square, London SE1 3TQ.

Representations were received from the council's trading standards service, environmental protection team, health and safety team and also the police licensing service.

No representations were received from the London Fire and Emergency Planning Authority or local residents.

Three conciliation meetings have taken place which resulted in the representations from the council's trading standards service, environmental protection team and police licensing service being withdrawn. The only matter in dispute related to health and safety, which the sub-committee were required to consider.

The sub-committee heard representations from the House of Switzerland in addition to the environmental protection team officer, who provided a technical presentation of the matters conciliated. The health and safety officer acknowledged that the matters that raised concern had in large been conciliated and provided members with a schedule of 20 conditions.

The sub-committee were of the view that the concerns raised by the council's health and safety officer would be adequately addressed by the terms of the schedule of conditions presented to the panel. However, due concerns public safety and that of crime and disorder at the staircase to London Bridge, Pizza Express, walkway entrance behind Southwark Cathedral and the entrance adjacent to Bridge House, paragraph 21 of the conditions is amended to read:

Adequate measures must be put in place to the additional entry points at the staircase to London Bridge, Pizza Express, walkway entrance behind Southwark Cathedral and the entrance adjacent to Bridge House and a counter/clicker system will be used by security personnel and to ensure the maximum occupancy figure is not exceeded. 2-security personnel will man each entry point and the searching policy will also be extended to cover these entry points.

An additional condition is to be added that the clear signage (as referred to in paragraph 15 of the schedule of conditions) will be in multiple languages.

On this basis, the application is granted.

**Appeal rights**

That the licensee and any person who made relevant representations in relation to the application may appeal against the decision. Any appeal must be made to the magistrate court for the petty sessions area in which the premises are situated. Any appeal must be commenced by notice of appeal given by the appellant to the designated officer for the magistrates' court within the period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against.

The meeting closed at 12.14pm.

**CHAIR:**

**DATED:**